

# LLWYDCOED CREMATORIUM JOINT COMMITTEE

23<sup>RD</sup> JULY 2019

## REPORT OF THE BEREAVEMENT SERVICES MANAGER

### **1. PURPOSE OF THE REPORT**

- 1.1. The purpose of the report is to update members with regard to the Capital Works Programme, approved by members.
- 1.2. The majority of the major capital schemes are now complete and an updated version of the capital works list attached, showing timescales and capital costs.

#### **RECOMMENDATION:**

That members note the approved capital works plan as shown in the appendix of this report.

### **2. LLWYDCOED CREMATORIUM CHRISTMAS CAROL SERVICE**

- 2.1. The Crematorium Christmas Carol Service scheduled this year for **Saturday 7<sup>th</sup> December 2019 at 12 noon.**
- 2.2. Mince pies and hot drinks provided for all attending following the service. A cordial invitation extended to members and their families.

#### **RECOMMENDATION:**

That the information is noted.

### **3. LLWYDCOED CREMATORIUM NEW CAR PARKING AND PLANTING SCHEME**

- 3.1. At the last Joint Committee meeting, members raised concern regarding the current car parking facilities and wished to look at future proofing the facility by providing some additional car parking.
- 3.2. Attached within the appendix to this report are some proposals for member's perusal regarding future car parking and enhanced planting schemes.
- 3.3. Should members agree in principal to the proposals, we will then seek to provide members with the costs of the scheme.

### **RECOMMENDATION:**

That members, consider the proposal as detailed in the appendix of this report regarding future car parking and planting schemes and if in agreement with the proposal, costs of the scheme be sought.

#### **4. WESLEY MEDIA SCREENS**

- 4.1. At the last meeting members raised concerns regarding the Wesley media screens positioning and members advised that arrangements had been made to meet with Wesley Media for the 6<sup>th</sup> June 2019.
- 4.2. Officers met with Wesley Media pointing out concerns raised by members and discussed improvements to the system.
- 4.3. Wesley Media are providing an improvement scheme for the all aspects of the system and will be providing costs for the works in due course.

### **RECOMMENDATION:**

That members note the report.

#### **5. CREMATORIUM NOTICE BOARDS**

- 5.1. At the last meeting, members referred to the location of the Crematorium notice boards. Two further notice boards purchased and sited at appropriate locations within the Crematorium grounds.
- 5.2. For members information.

#### **6. PROVISION OF MEETING ROOM – LLWYDCOED CREMATORIUM**

- 6.1 We have received a firm commitment from Corporate Estates that work to create a meeting room at the Crematorium will commence during the middle of September 2019.
- 6.2. For member's information.